

Heron Heights Elementary June PTO Board Meeting - 6/1/2021



Tuesday June 1, 2021 at 10:00am via Teams

Meeting called to order by: Lauren Generoso at 10:05am

Meeting Minute approval: to approve at next meeting

Reports

President - Lauren Generoso

- Magic Show
 - \$225 from All Star Pizza - half the price of the magic show
 - Book donated from magician to the media center
- Volunteer Hours
 - Please fill out forms and return to Lauren
- Eliminating box top mailbox; all virtual
- Need to clean up PTO office corner
- Set to renew insurance and PTO today in July
- PTO transitions - email
 - Anessa & Carmen to pass on email access info once new position info is received
 - PTO email is PTO property
- By Laws and Rules are being worked on and will be sent out shortly. Not many changes
- Summer Hurricane Season Banner Security
 - All banners must come down when there is a hurricane
 - Will order more zip ties
- Meet the Masters
 - Broward county will pay for it
 - Jess will put in contact with parent interested in running
 - Anessa to be liaison for meet the masters from the board
- Membership cards
 - Michelle will create a virtual card
 - Needs everything by June 24
- Welcome back breakfast or lunch a few days before school starts
- Volunteer breakfast

- Will have paper sign ups
- Working on official PTO binder
- Fill out Volunteer forms as soon as possible (with new applications)

Treasurer - Alana Redell

- Budget Report
- Working on Treasurer Binder
- Money Minder renews in August

VP Spirit - Rita Berger

- 5GC
 - Working on addresses to deliver signs
 - Shirts are not in yet but should be here today
 - Need to order Starbucks gift cards
 - Parade is Monday evening
 - Tuesday is the picnic/mini field day
 - Thursday is last fundraiser at Crumbl. From 5-9pm
- Book Fair
 - Last day!
 - Fall and spring dates are set
- Old apparel
 - Sell for \$5 a shirt when we do meet your teacher
 - Need to figure out prices for other items
- Next year apparel
 - One to two shirts
 - scrunchie
- Bring back spirit Fridays
 - Spirit tags
 - Anyone interested in being the hawk?

VP Room Parent - Jessica Ross

- Reviewing handbook over the summer
- Get a date for first room parent meeting

VP Fundraising - Jeniffer Freeman (not present) - presented by Lauren

- Planning on fun run and spring auction

- Email with any ideas

VP Technology - Michelle Ramer

- Yearbooks
 - 335 books sold
 - \$10,882.15 in profit; no more checks once cut
 - Small issue with baby photos missing
 - Tree Ring is reprinting but being delivered directly to the school
- Website
 - Renewal is soon; cost is \$449
 - “Tips” help offset our cost for the website
 - Looking into service fee vs. tip jar
 - Can only do a 4.9% service charge
 - Michelle to make the change

Corresponding Secretary - Carmen Ferrando

- Have 1 banner to hang
- Have a few to remove
- Taking down family banners at the beginning of school year
- Flag football will be taken down the last day of school (roll and put in the closet)

Recording Secretary - Anessa Panzer

- 126 paid members
- Meet with Michelle & Gillian RE Yearbook

Next meeting: TBD

Meeting Conclusion: Meeting concluded by Lauren Generoso at 11:38am

Minutes compiled by: Anessa Panzer, Recording Secretary